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SERVICES PORTFOLIO

The Concierge, Comprehensive Partner
for Every *Facility* Service Need.

One Partner. Every Facility Need. Total Accountability.

AspenServesYou.com

WHO WE ARE

In service of *your facility*.

Aspen Services Group is a multi-national, full-service facility partner headquartered in Oklahoma City, delivering concierge facility services across the entire continental U.S. — from Class A offices and healthcare campuses to regional and national portfolios.

Every engagement begins with an on-site audit and a custom scope of work, carried out by trained crews, manager-led quality assurance, and live reporting through our Aspen FacilityIQ platform.

27+ YEARS

IN BUSINESS

30 MIN

RESPONSE TIME

24/7

RESPONSIVE

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Commercial *Cleaning*

Uncompromising daily maintenance for high-traffic environments.



◆ **NIGHTLY JANITORIAL**

After-hours cleaning tailored to your facility's layout and traffic.

◆ **DAY PORTERS**

On-site personnel for restrooms, break areas, and touch-points.

◆ **RESTROOM CARE**

Deep cleaning, sanitization, and consumable restocking.

◆ **TOUCH-POINT SANITIZATION**

Doorknobs, elevator buttons, and shared surfaces.

◆ **EXECUTIVE AREAS**

Discreet detailing for boardrooms and executive suites.

◆ **KITCHENS & BREAK ROOMS**

Appliance cleaning, sanitization, and waste removal.

"A clean facility is foundational to productivity and brand perception — a reliable, invisible force that resets your space every night."

Disinfection *Services*

Scientific infection control for healthcare and high-density spaces.



- ◆ **EPA LIST N CHEMISTRIES**

Approved disinfectants effective against emerging pathogens.

- ◆ **ELECTROSTATIC SPRAYING**

360-degree coverage of complex surfaces.

- ◆ **ATP SWAB VERIFICATION**

Scientific testing before and after treatment.

- ◆ **POST-INCIDENT RESPONSE**

Rapid deployment after confirmed exposure events.

- ◆ **PANDEMIC RESPONSE**

Surge-ready containment deployed within hours of an alert.

- ◆ **INFECTION CONTROL PROGRAMS**

Routine schedules integrated with daily cleaning.

"We bridge the gap between apparent cleanliness and verifiable, scientific sanitization."

Property Condition *Assessments*

Comprehensive site walks with prioritized findings and cost clarity.



◆ **ON-SITE WALKTHROUGHS**

Systematic inspection of building envelope, systems, and grounds.

◆ **DEFICIENCY LOGGING**

Every issue captured with location, severity, and category.

◆ **PHOTO DOCUMENTATION**

Time-stamped images tied to each finding for full traceability.

◆ **COST ESTIMATES**

Repair and replacement pricing tied to every deficiency.

◆ **PRIORITY MATRIX**

Immediate, short-term, and capital items ranked by risk.

◆ **EXECUTIVE REPORT**

Owner-ready summary with budgets and recommended sequencing.

"One rigorous baseline of your facility's condition — with every finding photographed, priced, and prioritized."

Property *Caretaking Services*

Trusted stewardship for vacant, seasonal, and between-tenant properties.



◆ **SCHEDULED SITE CHECKS**

Interior and exterior walkthroughs on a defined cadence.

◆ **WEATHER PREPARATION**

Freeze protection, storm readiness, and post-event inspections.

◆ **MAIL & PACKAGE HANDLING**

Retrieval, forwarding, and secure on-site storage.

◆ **VENDOR COORDINATION**

Scheduling and supervising trades, deliveries, and repairs.

◆ **SECURITY WALKS**

Doors, locks, alarms, and exterior lighting verified each visit.

◆ **SEASONAL UPKEEP**

Landscape, HVAC filters, and interior conditioning between uses.

"Eyes on your property when you can't be there — with a documented record every visit."

Floor & Carpet *Services*

Protecting your surfaces with specialized care programs.



◆ **VCT STRIP & WAX**

Full finish removal and high-gloss protective layers.

◆ **HARDWOOD REFINISHING**

Screening and recoating to restore luster.

◆ **TILE & GROUT**

High-pressure extraction of embedded soil.

◆ **HOT-WATER EXTRACTION**

Deep carpet cleaning for allergens, dirt, and stains.

◆ **ENCAPSULATION**

Low-moisture maintenance for rapid drying.

◆ **POST-CONSTRUCTION**

Floor protection and initial deep cleaning for new builds.

"Restorative care programs extend the life of every surface — and defer costly replacements."

Lawncare & *Landscaping*

Consistent exterior excellence across all your locations.



◆ **WEEKLY MOWING**

Reliable turf maintenance, edging, and debris clearing.

◆ **HEDGE & SHRUB CARE**

Scheduled pruning to maintain site lines and aesthetics.

◆ **SEASONAL COLOR**

Annuals installed to enhance entryway impact.

◆ **IRRIGATION CHECKS**

Monitoring and adjustments for efficient watering.

◆ **LEAF REMOVAL**

Autumn clearing to prevent turf damage.

◆ **WEED CONTROL**

Pre- and post-emergent treatments for beds and hardscapes.

"Your exterior is the first impression — one point of accountability for your entire portfolio."

Light-Duty *Maintenance*

One number to call for the small stuff that breaks.



◆ **LAMP & BALLAST**

Interior and exterior lighting replacement.

◆ **CEILING TILE**

Swapping stained or damaged acoustic tiles.

◆ **DRYWALL TOUCH-UP**

Patching, scuff repair, and spot painting.

◆ **DOOR & LOCKSET**

Closures, hinges, and hardware swaps.

◆ **PLUMBING FIXTURES**

Minor leaks, flush valves, and drain clearing.

◆ **PREVENTIVE WALKTHROUGHS**

Scheduled inspections before issues escalate.

"We absorb routine maintenance so your team can focus on strategic capital projects."

Parking Lot *Maintenance*

Preserving asset value and ensuring site safety.



◆ **SWEEPING**

Routine removal of trash, gravel, and organic debris.

◆ **POWER WASHING**

Sidewalks, dumpster pads, and entryways.

◆ **STRIPING & RE-STRIPING**

Stalls, directional arrows, and fire lanes.

◆ **ADA COMPLIANCE**

Signage, crosshatches, and ramp markings.

◆ **CRACK SEAL & PATCH**

Preventive asphalt care against water intrusion.

◆ **CONCRETE PROJECTS**

Repair of existing concrete and new concrete installation.

"Comprehensive maintenance extends surface lifespan and keeps every visitor safe and compliant."

Turn-Key *Technology*

*Software built around your operation — from client portals to vendor dispatch tools.
When off-the-shelf doesn't fit, we build it.*

INSPECTION ACCOUNTABILITY Photo-verified inspections with time and location stamps.	KPI MONITORING Live performance metrics across every site and crew.
INTERNAL COMMUNICATIONS One channel connecting clients, crews, and managers.	HISTORICAL DATA Streamlined records for audits, budgets, and planning.
API INTEGRATIONS Connects with the work-order systems you already use.	CUSTOM DEVELOPMENT Purpose-built software from discovery to rollout.
ASSET TRACKING Barcode, QR, or RFID tagging with lifecycle, check-in/out, and live dashboards for every asset, vehicle, and tool.	WORK ORDERS Create, assign, and track work orders across every site.
MULTI-SITE ENABLEMENT Deploy Work Orders and FacilityIQ tools across all client sites in parallel.	



Let's talk about *your facility.*

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